



Family Services Planning Team (FSPT)

Circuit 7 – Serving Volusia, Flagler, Putnam, and St. Johns counties

Children's Home Society of Florida

2400 S. Ridgewood Ave. Suite 32

South Daytona, Florida 32119

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Family Service Planning Team (FSPT) - Overview

The objective of FSPT staffing is to link families with the necessary traditional and non-traditional services to stabilize children in our communities and keep them out of residential treatment. The FSPT staffing team will be led by a facilitator from Children's Home Society and will comprise a multidisciplinary group of professionals including case managers and local community providers who will work to provide both traditional and non-traditional approaches, including therapeutic mentorship, behavioral analysis services, as well as other specialized therapies catering to both the mental health and social needs of the children and families being served.

The objective of CFS staffing will be to track cases in which residential treatment is required. CFS staffing will review the progress of youth receiving residential treatment and link families with transitional services to best prepare children and families for discharge.

Referrals for FSPT

All referrals can be emailed, scanned, or faxed to the FSPT Facilitator, Vettrys Small, or Program Manager, Maia Bass. Upon receipt of the referral, contact will be made within 48 hours notifying the party of the date and time of the FSPT staffing. Sessions will be facilitated by CHS staff and will be available through conference call should a participant be unable to attend. The FSPT application referral source will be responsible for notifying families of the initial date and time of the staffing. They will also ensure all members of the team, including target case managers, school personnel, mental health professionals, etc. are present and engaged in the child's case to ensure effective and timely progress.

Locations

Each FSPT staffing will be held in the county in which the youth resides to guarantee convenience to all parties. Those unable to attend the staffing in person may dial in via a pre-determined conference call number.

Contact Information

Vettrys Small – FSPT Facilitator

Vettrys.small@chsfl.org

Cell: (386) 262-4432

Office: (386) 304-7600 ext 228

Maia Bass – Programs Manager

Maia.bass@chsfl.org

Cell: (386) 481-7460

Office: (386) 304-7600 ext 264

Susan Haley – DPO

Susan.haley@chsfl.org

Cell: (386) 679-9122

Office: (386) 304-7600 ext 255

FSPT/CFS Eligibility

Eligibility

In order to be eligible for FSPT services, the Network Service Provider shall ensure that the child meets the following eligibility criteria:

1. Are eligible for publicly funded substance abuse and mental health services pursuant to s. 394.674, F.S.; For Children's mental health services:
 - a. Children who are at risk of an emotional disturbance;
 - b. Children who have an emotional disturbance;
 - c. Children who have a serious emotional disturbance; and
 - d. Children diagnosed as having a co-occurring substance abuse and emotional disturbance or serious emotional disturbance;
2. Has an IQ of 70 or higher; individuals with an IQ below 70 will be considered on a case-by-case basis.
3. Does not meet criteria for Autism, Intellectual Disability, or Pervasive Developmental Delay as a primary diagnosis or area of concern;
4. Are not in foster care and does not have an open case with DCF/CBC oversight;
5. Are participating with a community mental health provider but the provider has determined that outpatient services covered by insurance are not effective in resolving the child's behaviors;
6. Are willing to participate in a family-driven process that ensures all restrictive measures have been exhausted before pursuing residential treatment; and
7. Are willing to participate in non-traditional therapeutic services.

In order to be eligible for CFS services, the Network Service Provider shall ensure that the youth meet the following eligibility criteria:

1. Has documented exhaustion of all least restrictive community services;
2. Has been recommended for residential treatment by a physician;
3. Has been assessed and diagnosed as being emotionally disturbed by a psychiatrist or clinical psychologist who has specialty training and experience with children, per s. 394.4781, F. S., and who meet the following criteria, per Chapters 65E- 10, F.A.C.:
 - a. Be under the age of 18;
 - b. Currently assessed (within 90 days prior to placement) by a psychologist or a psychiatrist licensed to practice in the State of Florida, with experience or training in children's disorders; who attests, in writing, that:
 - i. The child has an emotional disturbance as defined in Section 394.492(5), F. S., or a serious emotional disturbance as defined in Section 394.492(6), F.S.
 - ii. The emotional disturbance or serious emotional disturbance requires treatment in a residential treatment setting;
 - iii. A less restrictive setting than residential treatment is not available or clinically recommended;

Program Guidance for Contract Deliverables
 Incorporated Document 30

APPENDIX D
Family Services Planning Team-FSPT Application

Date	Application Completed By			Child's Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Child's Name	DOB	Age	County		
Race	<input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> American Indian <input type="checkbox"/> Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other				
Ethnicity	<input type="checkbox"/> Puerto Rican <input type="checkbox"/> Mexican <input type="checkbox"/> Cuban <input type="checkbox"/> Other Hispanic <input type="checkbox"/> Haitian <input type="checkbox"/> Mexican American <input type="checkbox"/> Spanish/Latino <input type="checkbox"/> Other				
SS #	Insurance	Financial Information			
Parent/Guardian	Relationship to Client				
Address	City	Zip			
Phone – Home	Work	Cell			
Email Address	Emergency Contact	Phone			
Strengths					
Challenges					
Diagnosis					
Medications					
History of Abuse/Neglect	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comments:			
Current Agencies Involved	<input type="checkbox"/> Child Welfare <input type="checkbox"/> Department of Juvenile Justice Involvement <input type="checkbox"/> Child Medical Services <input type="checkbox"/> Agency For Persons With Disability <input type="checkbox"/> Other _____				
Child was adopted through the state of Florida (not private) <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:					
Mental Health Assessment(s) Completed	<input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please include with application)				
Psychological Evaluation Completed	<input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please include with application)				
Medication Evaluation Completed	<input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please include with application)				
School					
Student ID	IQ	Grade			
Previous and Current Mental Health and Substance Abuse Treatment Providers					
Individual Therapy	Provider Name:			Dates:	
Medication Management	Provider Name:			Dates:	
Family Therapy	Provider Name:			Dates:	
Baker Acts	Provider Name:			Dates:	
Mentoring Services	Provider Name:			Dates:	
Behavioral Therapy	Provider Name:			Dates:	
Day Treatment	Provider Name:			Dates:	
Substance Abuse Treatment	Provider Name:			Dates:	
Reason for FSPT Referral:					



Dear community providers,

We are excited to announce that the Children's Home Society of Florida is now the provider of Family Services Planning Team (FSPT/ Children Families Services (CFS)– Circuit 7, serving Volusia, Flagler, Putnam, and Saint John counties.

The objective of FSPT staffing is to link families with the necessary traditional and non traditional services to stabilize children in our communities' rather residential treatment. The FSPT staffing will be conducted by the FSPT Facilitator including a multidisciplinary group of professionals including case managers and local community providers who will work to provide traditional and nontraditional approaches, including therapeutic mentorship, behavioral analysis services, as well as other specialized therapies catering to both the mental health and social needs of the children and families being served.

The objective of CFS staffing will be to track those cases that residential treatment was required. CFS staffing will review residential progress of youth and link families with transitional services for the children and family to best prepare for discharge.

Referrals for FSPT will vary from community members, providers and schools. FSPT /CFS staffing's will a minimum of once a month at a specified location accessible to providers and families in each county. Sessions will be facilitated by CHS staff and will be available through conference call should a participant be unable to attend. Referral sources and assigned providers will be responsible for notifying families to ensure they are aware of these sessions and will be able to attend. They will also ensure all members of the team, including target case managers; school personnel, mental health professionals, etc. are present and engaged in the child's case to ensure effective and timely progress.

We look forward to working with you and continuing to build bridges to success for the children in our communities.

Warmly,

Vetrys Small– FSPT Facilitator

Vetrys.small@chsfl.org

Cell: (386) 262-4432

Maia Bass – Programs Manager

Maia.bass@chsfl.org

Cell: (386) 481-7460

Susan Haley – Director of Program Operations

Susan.haley@chsfl.org

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to schedule an appointment today.

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CHILDREN'S HOME SOCIETY OF FLORIDA RECOGNIZES THAT SOME OF OUR CLIENTS MAY HAVE PARTICULAR COMMUNICATIONS NEEDS. WE WILL MAKE AVAILABLE AUXILIARY AIDS, SIGN LANGUAGE INTERPRETERS AND FOREIGN LANGUAGE INTERPRETERS AT NO CHARGE IN ORDER TO MEET THESE NEEDS. TO REQUEST SUCH ASSISTANCE, PLEASE CONTACT CHILDREN'S HOME SOCIETY OF FLORIDA AT LEAST 48 HOURS PRIOR TO THE DATE THE ASSISTANCE IS NEEDED.